

# Proxy Bids and Procedures

If you cannot attend **A Big To-Do!** you can bid on an item(s) in the Big Board and/or Silent Auction through a written **Proxy**.

To place a Proxy bid:

1. Complete the information below;
2. Place your bid in a sealed envelope with your name and the words "AUCTION PROXY BID" clearly marked on the outside;
3. Give your Proxy Bid to Sara Sornson (Wirt Campus) by 5:00 pm Thursday, March 1, 2012.
4. All bids will be held by Sherrie Bedford.

During the March 3, 2012, auction:

1. Proxy bids will be placed on the bid sheet for your item(s) 10 minutes before the Silent or Big Board Auction closes;
2. If you have already been out bid, your Proxy will not be entered.

Name: \_\_\_\_\_  
(As it appears on the credit card identified below)

Billing Address: \_\_\_\_\_

\_\_\_\_\_  
Telephone No.: \_\_\_\_\_

ITEM NO.	ITEM TITLE	BID

Credit Card No.: \_\_\_\_\_

Expiration Date: \_\_\_\_\_ VISA or MC  
(Circle One)

Signature: \_\_\_\_\_